

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

NON- MOTORISED HACKNEY CARRIAGE VEHICLE

CONDITIONS OF LICENCE

A Licensing Administration

A1

The vehicle licence holder shall:

- Within 7 days notify the Council in writing (an email will suffice) of any change of address.

A2

The vehicle licence licence holder shall:

- Ensure the vehicle licence is non-transferable
- Upon expiry of the licence the licence plate must be surrendered to the Licensing Service.

A3

The vehicle licence holder shall:

- Ensure that whilst a vehicle is licensed by Lancaster City Council the vehicle is not to be licensed by another local authority

A4

The vehicle licence holder shall:

- Upon request from an authorised officer provide details as to who had permission to drive the vehicle at a date and time specified by the officer

A5

The vehicle licence holder shall:

- Throughout the currency of the licence, keep in force in relation to the user of the vehicle, a suitable policy of insurance which covers, public hire use, third party liability both in respect of physical injury or death and in respect of damage to personal belongings.

A6

The vehicle licence holder shall:

- Before permitting an appropriately licensed driver to drive the vehicle require the driver to deliver to him/her a copy of their driver's licence for retention, until such time as the driver ceases to be permitted or employed to drive the vehicle or any other vehicle of his.

- keep a complete and accurate record of the name of the person driving the vehicle at any time and the expiry date of the licence.
- not allow any person to drive the licensed vehicle without a valid drivers licence being in place.
- Keep information relating to drivers licences for six months following expiry of the licence and produce upon request to an authorised officer or constable.

A7

The vehicle licence holder shall:

- pay the reasonable administration charge or fee attached to any requirement to attend training, or produce a relevant certificate, assessment, validation check or other administration or notification process.

B Condition of the Vehicle

B1

The vehicle licence holder shall:

- Ensure no alteration or change in the specification, design, condition or appearance of the vehicle shall be made without the prior approval of the Council at any time while the licence is in force.

B2

The vehicle licence holder shall:

- Ensure that the vehicle is maintained in good order and complete a daily safety check prior to undertaking any journeys.
- Shall on a monthly basis undertake and keep a written record of the vehicle inspection detailing the outcome of all the checks carried out. The documented information must as a minimum contain the following checks:
- Lights and reflector in working order and correct position
- Tyre condition and pressures
- Cleanliness inside and out
- Bodywork – no dents or sharp edges
- Licence plates present and fixed in accordance with licensing requirements
- Signage present as required
- Brakes
- Bell in working order
- Drivers mirrors
- Seats/seat belts
- Sundry equipment
- Suspension/steering appear to be working ok

B3

The vehicle licence holder shall:

- Ensure there is provided and maintained in the vehicle at all times a suitable and efficient fire extinguisher, which must also be in-date and a first aid kit containing appropriate first aid dressings and equipment (to comply with British Standard BS 8599-2), such equipment to be carried in such a position in the vehicle as to be readily accessible for immediate use in an emergency and a notice shall be displayed in the vehicle as to where they are kept.
(Your attention is drawn to your liability if rendering first aid, the kit carried is to enable ONLY those trained in its use to render assistance to third parties. If the need for its use should arise, it should only be used by a person who holds a current recognised first aid certificate. If a passenger requested the equipment then it may be provided for self-administration by the customer in the interest of customer care).
- Ensure the first aid kit is indelibly marked with the vehicle licence number.

C Convictions and Suitability

C1

The vehicle licence holder shall:

- Within 48 hours notify the council in writing (email will suffice) providing full details of any arrest or criminal investigation, summons, charge conviction, formal or simple caution, fixed penalty or alternative driving related course , binding over, criminal court order, criminal behaviour order or anti-social behaviour injunction, domestic violence related order against them during the period of the licence and or during the period since receipt of the application up to grant of the licence

D Signage

D1

The vehicle licence holder shall:

- Ensure that the rear plate is firmly affixed to the nearside of vehicle, all information on the plate should be visible from the rear of the vehicle and the plate must not in any way obscure any safety features/equipment.
- Ensure that door-signage provided by the Council is affixed to the rear of the passenger seat compartment.

D2

The vehicle licence holder shall:

- Provide signage displayed in the vehicle in such a position that it can be seen by all passengers when seated stating the Licence number of the vehicle and the maximum number of passengers to be carried in the vehicle.

D3

The vehicle licence holder shall:

- Ensure no sign, notice, flag, emblem or advertisement shall be displayed in or on the vehicle without the express permission of the Council.

D4

The vehicle licence holder shall:

- Ensure any advertisement or marketing signage are submitted to the Licensing Service for approval prior to making any changes.

E Table Of Fares

E1

The vehicle licence holder shall:

- Ensure the table of fares fixed by Lancaster City Council for non-motorised vehicles is visible to passengers prior to undertaking a journey and whilst in the vehicle.

F Limitations on use

F1

The vehicle licence holder shall:

- Only operate the licensed vehicle between daylight hours
- Carriage of passengers is permitted on the pedestrianised area of the Promenade Morecambe between the Midland Hotel and Wynnasty Lane, Heysham and the public highway only.
- All journeys undertaken must be pre-booked with the licence holder